Foundational Community Supports Transition Assistance Program Quick Reference Guide

Washington | Medicaid

Foundational Community Supports (FCS) third-party administrator (TPA) contact information:

- Phone: **844-451-2828**
- Fax: **844-470-8859**
- Email: TransitionAssistanceFCS@wellpoint.com
- Website: FCS provider website

What is the role of Wellpoint?

As the Transition Assistance Program (TAP) of the FCS program, Wellpoint manages the TAP funds that serve enrollees of the FCS Supportive Housing program. Wellpoint provides administrative oversight of TAP, including contracting, authorizations, payments, quality assurance, and reporting. TAP funds consist of traditional TAP funds provided by Washington State and health-related social needs (HRSN) funds supplied through CMS.

What is the Transition Assistance Program (TAP)?

TAP is a program designed to support Foundational Community Supports-Supportive Housing (FCS-SH) enrollees. It provides time-limited, flexible funding that covers housing-related expenses such as move-in costs, first and last month's rent, deposits, and non-refundable fees. TAP aligns with the Community Behavioral Health Rental Assistance program (CBRA), Section 8 (project-based and Housing Choice Voucher), and other long-term rental assistance programs.

Who is eligible?

To be eligible for TAP, an FCS-SH enrollee must meet the following criteria:

- Active FCS-eligible Medicaid; see the FCS Medicaid Eligibility Check (PDF)
- Authorized by [Health Plan Reference - IN COPY] to receive FCS supportive housing services and active FCS-SH enrollment segments in Provider One; see the FCS Enrollment Inquiry Process Guide (PDF)

Coverage provided by Wellpoint Washington, Inc.
Wellpoint Washington, Inc. profoundly acknowledges and respects the inherent sovereignty of the federally recognized Tribes in Washington state. In our efforts to promote high-quality healthcare, we honor the Tribal right of self-governance, holding in deep esteem the government-to-government relationship existing between the state and the Tribes, a bond reiterated by the Centennial Accord and established by RCW 43.376. We heartily commit to enhancing our coordination, collaboration, and recognition of the deeply rooted traditions and values of the Tribal communities.
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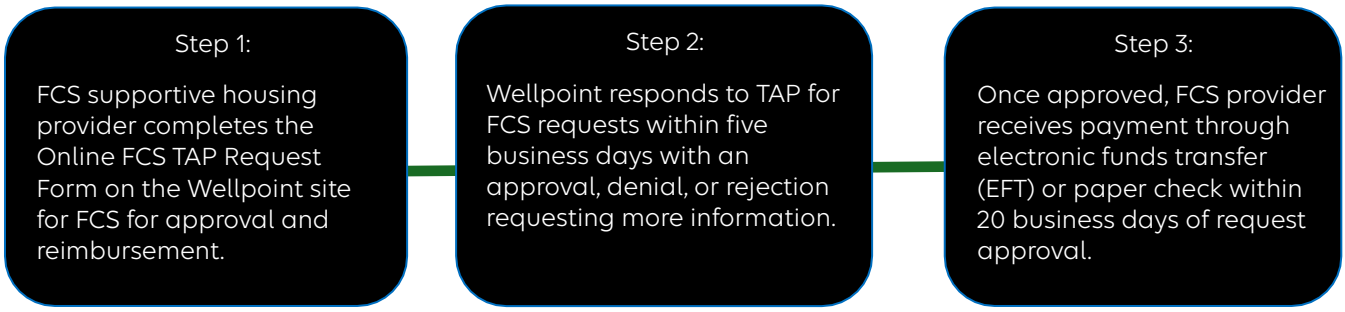
- Experiencing a behavioral health treatment need
- Making a housing transition

How do I request TAP funding with FCS for an SH enrollee?



What is covered, and how much is covered?

FCS-SH enrollees must be undertaking housing transitions to access TAP funding. The provider or the enrollee must attest that the enrollee is making a housing transition on the TAP Request Form. FCS-SH enrollees can use TAP funding with a maximum spending limit of $15,000 per 12-month period. TAP funds are not guaranteed. Approval of TAP requests depends on available funds.

All TAP requests must be approved in advance before using the funds for the enrollee. No backdated TAP requests will be accepted.

Below are TAP-eligible items and the rate of each item that we can pay up to.

The fair market rent (FMR) rate depends on home size and county, and is sourced from the US Department of Housing and Urban Development's (HUD) Fair Market Rents page: https://www.huduser.gov/portal/datasets/fmr.html#query_2026

The utility arrears rate is determined by the Seattle Housing Authority's Utility Estimate and is based on housing size. The rate is set statewide from the *tenant pays all utilities* column: https://www.seattlehousing.org/housing/housing-choice-vouchers/renting-voucher/utility-estimates

TAP for FCS funding category	Items covered	Can spend
IDs and other documentation	Identification documents/cards Birth Certificates	Up to $120 each

TAP for FCS funding category	Items covered	Can spend
	Social Security cards	
Application fees	Rental application fees Background check Credit check	Up to $100 each
Transitional housing fees	Fees associated with entering certain transitional housing, such as urinalysis	Up to $100 each
Relocation expenses **Can be used once per 12-month period.*	Moving vehicle rental Moving supplies	Up to $1,500 total
Move-in assistance ***Can be used once per 12-month period.*	Any appropriate and reasonable non-refundable fees (fees may be annualized) (Not HRSN eligible)	Up to $1,500 total:
Security deposit ***Can be used once per 12-month period.*	Security deposit	Up to 200% FMR (based on home size and county)
First month's rent ***Can be used once per 12-month period.*	First month's rent	Up to 150% FMR (based on home size and county)
Last month's rent ***Can be used once per 12-month period.*	Last month's rent (Not HRSN Eligible)	Up to 150% FMR (based on home size and county)
Utility set-up fees	Gas Electric Water Sewer Garbage Internet	Up to $200 per utility service (including mobile devices and internet)

TAP for FCS funding category	Items covered	Can spend
	Phone service Recycling	
Pantry stocking **Once per year; upon move in*	Pantry stocking	Up to $500 once per year
Basic household goods and furniture	Appliances and utensils Kitchen items for food preparation and consumption Bedding Furnishings Cribs Bathroom supplies Cleanings supplies Other	Up to $2500
Arrears	Rental (Not HRSN eligible) Note: A rental ledger reflecting the amount requested must be included with TAP Request	Up to $1500 *Enrollee must be making a housing transition
Arrears	Utility Note: A copy of the utility statement reflecting the amount requested must be included with TAP Request	Up to 130% utility FMR (based on housing size)
Home modifications	Reasonably priced home modifications approved by landlords **(not HRSN eligible)**	Up to $2500

What items require an exception to policy (ETP) request?

An ETP can be requested if an item is not on the approved list above and acts as a barrier to housing transition, or if additional funding is needed beyond $15,000 per 12-month period.

What items are not covered under TAP?

- Vehicle purchases or repairs
- RV/trailer purchases or repairs
- Washer/dryer unit purchases or repairs
- Stove/oven purchases or repairs
- Medical copays
- Personal hygiene products (for example, deodorant, soap)
- Debt beyond any related to previous housing circumstances where rent and/or utilities are owed
- Disbursal of funding directly to an enrollee
- Clothing
- Transportation costs

Spending of TAP Funds

TAP funding must be spent within 90 days of receiving the funds. Exceptions can be requested on a case-by-case basis by emailing the TAP inbox at TransitionAssistanceFCS@Wellpoint.com.

Any leftover funds after expenses can be allocated towards other items covered under TAP. Please record this expenditure in the enrollee's case notes. The funds can also be returned to Wellpoint by filling out the TAP Overpayment Notification Form and submitting it along with the excess funds' payment.

If an enrollee does not need the funds for the original purpose, they can be used for other items covered under TAP. Please document this change of use in the enrollee's case notes.